## **University Hospitals** NHS Trust Use green Clinell wipe to clean Blue Tray Wash hands with soap and water Clean inside and out for at least 30 seconds then allow to air dry for 1 minute **Decontaminate hands and apply** Gather equipment required and place non -sterile gloves next to tray Remove cap from vials and scrub the Take equipment out of packaging and rubber septum with Clinell 2% place into clean tray Chlorhexadine device wipe Clean for 30 seconds and allow to air dry Remove top of diluent and draw up for at least 1 minute required amount into syringe Once medication is dissolved draw up into syringe Insert needle into septum of rubber Remove syringe from needle when desired amount vial and slowly inject diluent gently drawn up, leaving the needle in the vial rolling the vial to dissolve contents Do not remove needle from vial once inserted Cover key part with red cap and place into blue tray Attach a new needle onto syringe You have now prepared a bolus If medication needs to be given over a longer period of time it will need to be Remove diluent bag from packaging given in a bag of diluent Inject medication into diluent bag remove needle and syringe and dispose into sharps waste Remove administration set from packaging close roller clamp Leave cap covering the spike and the end Remove cap from port on diluent bag connection, these are key parts and cap covering spike Label diluent bag with correctly written Spike diluent bag additive label Hold it vertical and squeeze chamber filling Label administration set with the date half way with fluid, release roller clamp slowly and time and prime administration set Dispose of waste, remove gloves and decontaminate hands Remember that alcohol based Remember a second Remember to cleaning wipes are not effective if not checker must be present identify and protect used for 30 seconds and allowed to throughout preparation key parts at all air dry for at least 1 minute of IV Therapy times

**ANTT Preparation of IV Therapy** 

Brighton and Sussex WHS